

MINUTES

VILLAGE OF YORKVILLE
SEWER AND WATER COMMISSION
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, NOVEMBER 19, 2019

Call to Order

Sewer and Water Commission President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson, Leo DeBrabander and Aaron Alby. Daniel Maurice was absent. Also present were Dan Schaefer representing Short Elliott Hendrickson, Sewer Utility District and Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (S. Nelson, Alby) to approve the October 15, 2019 Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (Alby, DeBrabander) to approve the October Sewer Utility District financial reports as presented, MC.

Approval of Water Utility District Financial Reports

Motion (Alby, S. Nelson) to approve the October Water Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (S. Nelson, Alby) to approve Sewer Utility District invoices as presented in the amount of \$46,212.25, MC.

Approval of Water Utility District Invoices

Motion (S. Nelson, Alby) to approve Water Utility District invoices as presented in the amount of \$88,395.41, MC.

New and Unfinished Business - Discussion and possible action on the following:

Short Elliott Hendrickson WWTF Improvements Design & Construction Related Services (CRS) proposal

Schaefer stated that this proposal consists of planning, design, bidding, loan or grant application and administration, and construction-related services for proposed alterations and additions to the Village's wastewater treatment facility. He noted that this proposal includes services provided by the Village's engineer, adding that geotechnical services required for this project will necessitate a separate proposal to be approved by the Commission.

Motion (S. Nelson, Alby) to approve the Short Elliott Hendrickson WWTF Improvements Design & Construction Related Services (CRS) proposal as amended in the amount of \$507,500.00, with full-time construction inspection, and to amend the 2020 Sewer Utility Fund annual budget to incorporate sufficient funds for the 2020 share of the cost of this proposal, MC.

Motion (S. Nelson, Alby) to approve the Short Elliott Hendrickson Master Agreement for Professional Services as presented, MC.

Classic Protective Coatings water tower interior wet washout and 4" bowl drain valve installation proposal

Motion (S. Nelson, DeBrabander) to approve the water tower interior wet washout and 4" bowl drain valve installation proposal submitted by Classic Protective Coatings in the amount of \$22,990.00, MC.

Amendment #1 to the 2019 Sewer Utility Fund annual budget

Motion (Alby, S. Nelson) to approve Amendment #1 to the 2019 Sewer Utility Fund annual budget as presented, MC.

Amendment #1 to the 2019 Water Utility Fund annual budget

Motion (S. Nelson, DeBrabander) to approve Amendment #1 to the 2019 Water Utility Fund annual budget as presented, MC.

2020 Water Utility Fund annual budget

McKinney stated that this budget needs to be amended to incorporate the Classic Protective Coatings' proposal approved earlier this evening.

Motion (S. Nelson, Alby) to approve the 2020 Water Utility Fund annual budget as amended, MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That the corroded section of ductile iron sewer main under Washington Avenue (STH 20) has been lined
- That maintenance was performed on furnaces at the wastewater treatment facility

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- That Classic Protective Coatings' water tower expansion joint replacement has been completed
- That a meeting is scheduled for next week with the Wisconsin Department of Natural Resources and the Wisconsin Public Service Commission regarding a proposed backup well
- That Short Elliott Hendrickson is working on a professional services agreement for a proposed backup well
- That hydrants were recently flushed

Engineer's Report - Madsen stated that he continues to work with Hanson on matters related to the Wisconsin Department of Transportation's Washington Avenue (STH 20) improvement project.

Clerk's Report - McKinney stated that he had no information to report to the Commission.

Other - Comments, questions and suggestions

No public comments, questions or suggestions were provided.

Adjournment

Motion (S. Nelson, Alby) to adjourn, MC. The meeting was adjourned at 6:54 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, December 17, 2019, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer