

MINUTES

VILLAGE OF YORKVILLE
VILLAGE BOARD
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, NOVEMBER 25, 2019

Call to Order

Village Board President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Village Board members were present: Douglas Nelson, Robert Funk, Daniel Maurice, Steve Nelson and Cory Bartlett. Also present were Stray Animal Collection and Transport Officer Jodie Hoffmann-Ruffalo, Sherry Gruhn, Vickie Stellato, Code Enforcement Officer Terrence O'Brien and Clerk-Treasurer Michael McKinney.

Approval of Village Invoices

Motion (Funk, Bartlett) to approve payment of Village invoices as presented in the amount of \$21,307.58, Motion Carried (MC).

Approval of Stormwater Invoices

McKinney noted that no Stormwater invoices were presented for payment.

No formal action was taken by the Village Board on this agenda item.

New and Unfinished Business - Discussion and possible action on the following:

Public Hearing - The Village Board held a public hearing to present and hear public comment on the proposed 2020 budgets for the following funds: General, Sewer Utility, Stormwater Utility and Water Utility

D. Nelson opened the public hearing at 6:01 p.m.

McKinney provided a summary of the most recent updates to the proposed 2020 budgets for the following funds: General, Sewer Utility and Water Utility.

With no comments forthcoming, D. Nelson closed the public hearing at 6:08 p.m.

Resolution 2019-15 Adopting the Village of Yorkville's 2019 payable 2020 property tax levy and 2020 budgets

Motion (Maurice, S. Nelson) to adopt Resolution 2019-15 as presented, MC.

Humane Officer employment agreement

Motion (S. Nelson, Funk) to approve the Humane Officer employment agreement as presented, MC.

Stray Animal Collection and Transport Officer employment agreement

Motion (Bartlett, Maurice) to rescind the existing Stray Animal Collection and Transport Officer employment agreement, MC.

Ordinance 2019-06 To create Section 6-2 and amend Sections 6-34 and 6-81(b) of the Village of Yorkville Code of Ordinances related to the Humane Officer in the Village of Yorkville, Racine County, Wisconsin

Motion (S. Nelson, Funk) to adopt Ordinance 2019-06 as presented, MC.

2020 Racine County professional services agreement for zoning-related services

No formal action was taken by the Village Board on this agenda item.

Village Deputy Clerk-Treasurer hiring process

Motion (Bartlett, S. Nelson) to proceed with posting a job advertisement for the Village Deputy Clerk-Treasurer position with an application deadline of December 16, MC.

Payne & Dolan, Inc. change order request for the 2019 67th Drive paving and drainage program project

Motion (S. Nelson, Funk) to approve the change order request submitted by Payne & Dolan, Inc. in the amount of \$17,000.00 for the 2019 67th Drive paving and drainage program project, MC.

Wisconsin Department of Transportation Multimodal Local Supplement grant program

No formal action was taken by the Village Board on this agenda item.

2020 Wisconsin Humane Society stray and impound animal shelter services agreement

Motion (S. Nelson, Maurice) to approve the 2020 Wisconsin Humane Society stray and impound animal shelter services agreement as presented, MC.

Command Central 2020 election hardware maintenance agreement

Motion (Funk, Bartlett) to approve the 2020 election hardware maintenance agreement submitted by Command Central as presented in the amount of \$405.00, MC.

Special Event Permit application submitted by Jessica Meyers on behalf of Bronco Select for the Bronco Select Pig Roast Fundraiser, to be held at the Racine County Fairgrounds' Activity Building, 19805 Durand Avenue (STH 11), on Saturday, May 16, 2020, from 3:00 p.m. to 11:00 p.m.

Motion (Maurice, Funk) to grant a Special Event Permit to Jessica Meyers on behalf of Bronco Select for the Bronco Select Pig Roast Fundraiser, to be held at the Racine County Fairgrounds' Activity Building, 19805 Durand Avenue (STH 11), on Saturday, May 16, 2020, from 3:00 p.m. to 11:00 p.m., with no conditions, MC.

Special Event Permit application submitted by Gordon Allen on behalf of the American Cancer Society for the Union Grove Relay for Life, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 6:00 p.m. on Friday, May 29, 2020, to 1:30 a.m. on Saturday, May 30, 2020

Motion (Funk, Bartlett) to grant a Special Event Permit to Gordon Allen on behalf of the American Cancer Society for the Union Grove Relay for Life, to be held at the Racine County Fairgrounds, 19805 Durand Avenue (STH 11), from 6:00 p.m. on Friday, May 29, 2020, to 1:30 a.m. on Saturday, May 30, 2020, with no conditions, MC.

Reports

Code Enforcement Officer's Report: O'Brien reported to the Village Board on the following:

- Citations issued for a connection that was made to a water utility service lateral without water utility authorization
- A citation issued for a trailer parked on the property located at 2624 South Sylvania Avenue
- The condition of the property located at 18100 65th Court

Engineer's Report: Madsen was not present to provide his report to the Village Board.

Yorkville Stormwater Utility District Report: S. Nelson noted that he had no information to report to the Village Board.

Roads/Public Works Committee Report: Funk noted that he had no information to report to the Village Board.

Clerk's Report: McKinney reported to the Village Board on the following:

- That a Durand Avenue (STH 11) public information meeting will be held by the Wisconsin Department of Transportation on December 5
- That a conditional use application for the parcel located at 13900 Leetsbir Road will appear on the December 9 joint Village Board/Plan Commission meeting agenda
- That a public hearing will be held on December 16 regarding the I-94 Corridor Master Plan
- That a Long-Range Planning/Ordinance Committee meeting will be held on December 16

Public Comments, Questions and Suggestions

Sherry Gruhn addressed the Village Board regarding the Village Deputy Clerk-Treasurer hiring

process, the Village's tax incremental district and the status of the use located at 2118 North Sylvania Avenue.

Vickie Stellato addressed the Village Board regarding the Humane Officer position and the I-94 Corridor Master Plan.

New and Unfinished Business - Discussion and possible action on the following:

Closed Session: Code Enforcement Officer position

Motion (S. Nelson, Bartlett) to enter into closed session at 7:09 p.m., pursuant to Wisconsin Statutes Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the Code Enforcement Officer position. Roll Call - Bartlett, Yes; S. Nelson, Yes; D. Nelson, Yes; Maurice, Yes; Funk, Yes. Motion Carried.

The Village Board met in closed session to discuss the Code Enforcement Officer position.

Motion (Bartlett, S. Nelson) to return to open session at 8:29 p.m., MC.

Code Enforcement Officer position

No formal action was taken by the Village Board on this agenda item.

2020 Racine County Sheriff's Department law enforcement contract

No formal action was taken by the Village Board on this agenda item.

Code Enforcement Officer employment agreement

No formal action was taken by the Village Board on this agenda item.

Adjournment

Motion (S. Nelson, Bartlett) to adjourn, MC. The meeting was adjourned at 8:30 p.m. The next scheduled Village Board meeting is Monday, December 9, 2019, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer