

MINUTES

VILLAGE OF YORKVILLE
VILLAGE BOARD
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, OCTOBER 28, 2019

Call to Order

Village Board President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Village Board members were present: Douglas Nelson, Robert Funk, Daniel Maurice and Steve Nelson. Cory Bartlett was absent. Also present were Heather Niski, Stray Animal Collection and Transport Officer Jodie Hoffmann-Ruffalo, Racine County Economic Development Corporation Talent Recruitment Specialist Kate Walker, Jonathon Sadowski from the Racine Journal Times, Code Enforcement Officer Terrence O'Brien, Attorney Tim Pruitt and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (S. Nelson, Funk) to approve the October 14, 2019 joint Village Board/Plan Commission meeting minutes as presented, Motion Carried (MC).

Approval of Village Invoices

Motion (Funk, Maurice) to approve payment of Village invoices as presented in the amount of \$20,846.95, MC.

Approval of Stormwater Invoices

McKinney noted that no Stormwater invoices were presented for payment.

No formal action was taken by the Village Board on this agenda item.

New and Unfinished Business - Discussion and possible action on the following:

Acceptance of the resignation of joint Dover-Yorkville Municipal Court judge Christina Bass

McKinney stated that Christina Bass submitted her resignation on October 16.

Motion (S. Nelson, Maurice) to accept the resignation of joint Dover-Yorkville Municipal Court judge Christina Bass effective October 16, 2019, MC.

Appointment of a temporary replacement joint Dover-Yorkville Municipal Court judge

Heather Niski appeared before the Village Board to discuss her interest in this position.

Motion (Funk, S. Nelson) to appoint Heather Niski as a temporary replacement joint Dover-Yorkville Municipal Court judge, MC.

Order to hold an April 7, 2020 special election for the joint Dover-Yorkville Municipal Court judge

McKinney stated that this order is necessary to schedule a mid-term election to fill this position, which was originally elected in 2017 and filled by a special election earlier in 2019. He noted that this is the first election at which this vacant position could be filled.

Motion (Maurice, S. Nelson) to issue an order to hold an April 7, 2020 special election for the joint Dover-Yorkville Municipal Court judge position, MC.

Stray Animal Collection and Transport Officer employment agreement

Jodie Hoffmann-Ruffalo presented her request to be appointed as a humane officer for the Village. She stated that she recently completed coursework to become certified as a humane officer. She added that, as a humane officer, she would be able to issue citations and abatement orders, obtain search warrants and perform rabies observations.

Motion (S. Nelson, Maurice) to authorize the Clerk-Treasurer and the Village's attorney to begin working on a draft Humane Officer employment agreement for the Village Board's consideration, MC.

2019 Racine County Economic Development Corporation semi-annual report

Kate Walker appeared on behalf of the Racine County Economic Development Corporation (RCEDC) to provide RCEDC's 2019 semi-annual report.

No formal action was taken by the Village Board on this agenda item.

Charter Ordinance 2019-01 Repealing and recreating Section 2-114 of the Village of Yorkville Municipal Code of Ordinances related to the offices of Village Administrator/Clerk, Village Treasurer, and Village Deputy Clerk-Treasurer

Pruitt stated that this ordinance is necessary to split the Village's Clerk and Treasurer positions apart, adding that this ordinance also creates a Village Administrator position.

Motion (S. Nelson, Funk) to adopt Charter Ordinance 2019-01 as presented, motion carried with four ayes and zero noes.

Village Administrator/Clerk, Village Treasurer, and Village Deputy Clerk-Treasurer hiring process

The Village Board discussed whether to solicit applications for each of these positions or to solicit applications only for the Deputy Clerk-Treasurer position. Pruitt stated that the Village Board is not required to solicit applications for any of these positions

Motion (S. Nelson, Maurice) to request letters of confirmation from the Village's office staff indicating their interest in applying for the positions of Village Administrator/Clerk

and/or Village Treasurer prior to opening the hiring of said positions to a formal application process, MC.

Wisconsin Public Service Commission Broadband Expansion grant program

McKinney reported that Spectrum declined the opportunity to participate with Yorkville in this program, while AT&T had not responded to any inquiries.

Motion (Maurice, S. Nelson) to continue working with E-Vergent on the submission of an application to the Wisconsin Public Service Commission Broadband Expansion grant program, MC.

2019 City of Racine Belle Urban System bus service agreement

Discussion focused on bus ridership to and from Grandview Business Park and whether this service should be continued in 2020 and beyond. The Village Board asked McKinney to send letters to the businesses in that area asking them what they thought of the existing bus service and whether any changes to that service should be considered.

Motion (S. Nelson, Funk) to approve the 2019 City of Racine Belle Urban System bus service agreement as presented, MC.

Village's waste and recycling collection site snowplowing quotes

McKinney stated that he received the following quotes for snowplowing at the Village's waste and recycling collection site:

- Mutter Excavating, \$150.00 per visit for plowing and \$80.00 per visit for salting
- SDR Services, \$110.00 per visit for plowing and \$150.00 per visit for salting
- Two Ski Services, \$160.00 per visit for plowing and \$170.00 per visit for salting

Motion (S. Nelson, Funk) to approve the Village's waste and recycling collection site snowplowing quote submitted by Mutter Excavating as presented, MC.

Village's waste and recycling collection site grading/paving quotes

McKinney stated that he only received a quote for this work from Mutter Excavating in the amount of \$700.00 for grading the entire site plus \$18.00 per ton for adding stone, and \$4,700.00 for paving the entrance to the collection site.

Motion (S. Nelson, Maurice) to amend and approve the Village's waste and recycling collection site grading quote submitted by Mutter Excavating to only include grading work at the collection site entrance, MC.

Uninterruptible power supply replacement quote

McKinney stated that this quote is for replacing the Village server's backup power supply, which recently failed during a short power outage.

Motion (S. Nelson, Maurice) to approve the uninterruptible power supply replacement

quote submitted by Glassen Technology Services in the amount of \$1,339.50, MC.

2020 General Fund annual budget

McKinney provided a summary of the most recent budget changes. Discussion focused on the potential cost of grading and/or paving work at the Village's waste and recycling collection site as well as the potential cost of replacing the Village's server.

No formal action was taken by the Village Board on this agenda item.

Yorkville Stormwater Utility District Commission pay

McKinney stated that the Yorkville Stormwater Utility District Commission approved a motion in 2010 to establish a salary of \$25.00 per meeting for each of its members, adding that this salary was never implemented.

Motion (Funk, Maurice) to establish a salary of \$25.00 per meeting for members of the Yorkville Stormwater Utility District Commission, effective January 1, 2021, MC.

WE Energies Yorkville Meadows subdivision lighting work request

McKinney stated that the subdivision developer would be responsible for paying for the cost of installing this streetlight, while the Village would be responsible for paying for the electricity to power the streetlight once it's installed.

Motion (S. Nelson, Funk) to approve the lighting work request submitted by WE Energies for the Yorkville Meadows subdivision as presented, MC.

2019-2020 annual Operator License application submitted by Adrian Aviles

Motion (Funk, Maurice) to grant a 2019-2020 annual Operator License to Adrian Aviles, with no conditions, MC.

West Grandview Parkway "No Parking" signage removal request

McKinney stated that he received a request from McLane Foodservice to remove the "No Parking" signage in front of their facility on West Grandview Parkway. He noted that McLane initially requested that these signs be installed, adding that a McLane representative was planning to attend the November 11 joint Village Board/Plan Commission meeting to discuss this request further.

No formal action was taken by the Village Board on this agenda item.

Reports

Code Enforcement Officer's Report: O'Brien reported to the Village Board on the following:

- Storage of multiple items on the property located at 17806 Spring Street (CTH C)
- The condition of the property located at 18100 65th Court
- The trailers parked on the property located at 14314 58th Road

- Trailers parked on the property located at 2624 South Sylvania Avenue

Engineer's Report: Madsen was not present to provide his report to the Village Board.

Yorkville Stormwater Utility District Report: S. Nelson noted that he had no information to report to the Village Board.

Roads/Public Works Committee Report: Funk noted that he had no information to report to the Village Board.

Clerk's Report: McKinney reported to the Village Board on the following:

- That a Long-Range Planning/Ordinance Committee meeting will be held on November 4
- That a Board of Appeals public hearing is scheduled for November 6 to hear a variance request for the vacant parcel located immediately to the south of 910 South Sylvania Avenue
- That a Durand Avenue (STH 11) public information meeting will be held by the Wisconsin Department of Transportation on December 5
- That a decision by the Public Service Commission of Wisconsin on the Lakeshore Lateral project has been delayed to at least 2020
- That a Village Board meeting has been scheduled for November 4 to discuss filing claims against opioid manufacturers and distributors in state or federal court

The Village Board requested an update on the stormwater drainage issues on the property located at 2209 South Colony Avenue (USH 45). Pruitt stated that none of the parties involved expressed interest in meeting with the Village.

Public Comments, Questions and Suggestions

No public comments, questions or suggestions were provided.

Adjournment

Motion (S. Nelson, Maurice) to adjourn, MC. The meeting was adjourned at 8:07 p.m. The next scheduled Village Board meeting is Monday, November 11, 2019, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer