

## MINUTES

VILLAGE OF YORKVILLE  
SEWER AND WATER COMMISSION  
VILLAGE BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, SEPTEMBER 24, 2019

### Call to Order

Sewer and Water Commission President Douglas Nelson called the meeting to order at 6:00 p.m.

### Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson, Daniel Maurice, Leo DeBrabander and Aaron Alby. Also present were Sewer Utility District and Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

*Motion (S. Nelson, DeBrabander) to approve the August 20, 2019 Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).*

### Approval of Sewer Utility District Financial Reports

*Motion (Maurice, S. Nelson) to approve the August Sewer Utility District financial reports as presented, MC.*

### Approval of Water Utility District Financial Reports

*Motion (S. Nelson, DeBrabander) to approve the August Water Utility District financial reports as presented, MC.*

### Approval of Sewer Utility District Invoices

*Motion (Alby, S. Nelson) to approve Sewer Utility District invoices as presented in the amount of \$23,536.74, MC.*

### Approval of Water Utility District Invoices

*Motion (S. Nelson, DeBrabander) to approve Water Utility District invoices as presented in the amount of \$18,917.31, MC.*

## **New and Unfinished Business - Discussion and possible action on the following:**

### **Conditional use permit application for the vacant parcel south of 910 South Sylvania Avenue**

McKinney stated that this conditional use application is for a 100-room hotel. Hanson stated that he would review the projected water use and wastewater discharge of this proposed use in advance of the October 14 joint Village Board/Plan Commission meeting.

***No formal action was taken by the Commission on this agenda item.***

### **Commercial sewer service charge update**

McKinney stated that commercial sewer service charges will be updated for the September 30 billing cycle.

***No formal action was taken by the Commission on this agenda item.***

## **Reports**

**Sewer Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That the corroded section of ductile iron sewer main under Washington Avenue (STH 20) has been cleaned and will be lined in October
- That a meeting will be held in October between the utility, the Wisconsin Department of Natural Resources and the Southeastern Wisconsin Regional Planning Commission to discuss the utility's long-term planning efforts
- That he was contacted by a business located on Leetsbir Road that is interested in receiving service from the utility
- That he and McKinney will begin working on the 2020 budgets for the sewer and water utilities
- That he has begun the utility's annual fall maintenance
- That October's utility tour should begin at 5:30 p.m. instead of 6:00 p.m. The Commission agreed to the updated start time.

**Water Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That Starnet Technologies' water tower VFD replacement is ongoing
- That he will be conducting a system-wide utility test this week
- That Classic Protective Coatings' water tower expansion joint replacement is scheduled for late October
- That a connection was made to a water service lateral without utility authorization as part of an ongoing construction project, adding that he spoke to the general contractor making him aware of this issue

**Engineer's Report** - Madsen stated that the elevations of several manholes and fire hydrants will need to be adjusted to accommodate the Wisconsin Department of Transportation's Washington Avenue (STH 20) improvement project.

**Clerk's Report** - McKinney stated that quarterly sewer and water utility bills will be mailed at the end of the month.

#### **Other - Comments, questions and suggestions**

No public comments, questions or suggestions were provided.

#### **Adjournment**

***Motion (S. Nelson, DeBrabander) to adjourn, MC.*** The meeting was adjourned at 6:53 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, October 15, 2019, at the Water Utility well house, located behind 1360 Grandview Parkway, and will begin upon the conclusion of the 5:30 p.m. Sewer Utility District and Water Utility District facilities tour, beginning at the Sewer Utility treatment plant, 14100 Washington Avenue (STH 20), and ending at the Water Utility well house, located behind 1360 Grandview Parkway.

Michael McKinney  
*Clerk-Treasurer*