

## MINUTES

VILLAGE OF YORKVILLE  
SEWER AND WATER COMMISSION  
VILLAGE BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, FEBRUARY 19, 2019

### Call to Order

Sewer and Water Commission President Sherry Gruhn called the meeting to order at 6:30 p.m.

### Roll Call

The following Sewer and Water Commission members were present: Sherry Gruhn, Daniel Maurice, Steve Nelson, Leo DeBrabander and Aaron Alby. Also present were Yorkville Plan Commissioner Douglas Nelson, Sewer Utility District and Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

*Motion (Nelson, Maurice) to approve the January 15, 2019 Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).*

### Approval of Sewer Utility District Financial Reports

*Motion (Maurice, Alby) to approve the January Sewer Utility District financial reports as presented, MC.*

### Approval of Water Utility District Financial Reports

*Motion (Alby, DeBrabander) to approve the January Water Utility District financial reports as presented, MC.*

### Approval of Sewer Utility District Invoices

*Motion (Nelson, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$19,262.02, MC.*

### Approval of Water Utility District Invoices

*Motion (Nelson, Maurice) to approve Water Utility District invoices as presented in the amount of \$12,306.36, MC.*

### New and Unfinished Business – Discussion and possible action on all of the following:

#### Poclain Hydraulics meeting

Hanson reported to the Commission on a meeting he had with Poclain Hydraulics representatives regarding their ongoing expansion project and the activities that will take

place within the facility once the expansion is completed. He stated that a gate valve was recently damaged near the new entrance driveway to the property.

***No formal action was taken by the Commission on this agenda item.***

### **Appointed official and employee tablet quotes**

McKinney stated that he initially received a quote from Apple in the amount of \$299.00 per tablet for the purchase of tablets for the Village Board and Plan Commission. He noted that Hanson requested that an additional tablet be purchased for his use from the sewer and water utility budgets. He added that this quote also included a separate two-year extended warranty and support plan quoted at \$59.00 per tablet. He stated that he also received a quote from Glassen Technology Solutions, which includes tablet managed monitoring and support as well as tablet setup and configuration. The Commission discussed establishing email accounts for both Hanson and DeBrabander.

***Motion (Maurice, DeBrabander) to authorize the purchase of one tablet from Apple for Hanson in the amount of \$299.00, with no separate two-year extended warranty and support plan included, to authorize the establishment of Village email accounts for Hanson and DeBrabander, and to approve the quote submitted by Glassen Technology Solutions for managed monitoring and support for one tablet and for setup and configuration of one tablet, MC.***

### **Reports**

**Sewer Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That Short Elliott Hendrickson representatives are currently working on the utility's facilities plan and will meet with the Southeastern Wisconsin Regional Planning Commission to discuss it
- That the treatment plant's effluent had ice crystals in it and equipment froze at the treatment plant during the recent cold weather
- That he wrote a letter to the Wisconsin Department of Natural Resources regarding nitrification occurring at the treatment plant
- That a power outage affected the treatment plant last week

**Water Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That the water temperature in the water tower dropped to 34 degrees, adding that he flushed more than one million gallons from the water system into the golf course's ponds to raise the water temperature in the water tower to 40 degrees
- That pipes froze in one of the utility's buildings due to the cold weather
- That he will solicit quotes for replacement of the utility building's air conditioner and furnace systems
- That paperwork for Short Elliott Hendrickson's well testing pilot program for the utility has been sent to the Wisconsin Department of Natural Resources
- That hydrants have not been flushed recently due to the cold weather

- That he spoke to a utility customer about the utility's water testing requirements
- That Reesman's Excavating & Grading cleared snow from around the utility's hydrants

**Engineer's Report** - Madsen stated that he had no information to report to the Commission.

**Clerk's Report** - McKinney stated that he received a conditional use permit application for two 193,740-square foot speculative industrial/warehouse/distribution buildings in the Grandview business park.

### **Other – Comments, questions and suggestions**

Maurice asked about a recent notice of non-compliance that was received by the water utility from the Wisconsin Department of Natural Resources. Hanson stated that this notice was generated because a water sample sent out for testing froze in transit.

### **Adjournment**

***Motion (Gruhn, Alby) to adjourn, MC.*** The meeting was adjourned at 7:11 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, March 19, 2019, at 6:30 p.m.

Michael McKinney  
*Clerk-Treasurer*