

## MINUTES

VILLAGE OF YORKVILLE  
SEWER AND WATER COMMISSION  
VILLAGE BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, DECEMBER 18, 2018

### Call to Order

Sewer and Water Commission President Sherry Gruhn called the meeting to order at 6:30 p.m.

### Roll Call

The following Sewer and Water Commission members were present: Sherry Gruhn, Daniel Maurice, Steve Nelson and Aaron Alby. Leo DeBrabander was absent. Also present was Clerk-Treasurer Michael McKinney.

### Approval of Minutes

*Motion (Maurice, Alby) to approve the November 20, 2018 Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).*

### Approval of Sewer Utility District Financial Reports

*Motion (Gruhn, Maurice) to approve the November Sewer Utility District financial reports as presented, MC.*

### Approval of Water Utility District Financial Reports

*Motion (Nelson, Maurice) to approve the November Water Utility District financial reports as presented, MC.*

### Approval of Sewer Utility District Invoices

*Motion (Alby, Maurice) to approve Sewer Utility District invoices as presented in the amount of \$61,701.84, MC.*

### Approval of Water Utility District Invoices

*Motion (Nelson, Alby) to approve Water Utility District invoices as presented in the amount of \$22,542.02, MC.*

### New and Unfinished Business – Discussion and possible action on all of the following:

#### Amendment #1 to the 2018 Sewer Utility Fund annual budget

*Motion (Nelson, Maurice) to approve Amendment #1 to the 2018 Sewer Utility Fund annual budget as presented, MC.*

## **Amendment #2 to the 2018 Water Utility Fund annual budget**

***Motion (Nelson, Alby) to approve Amendment #2 to the 2018 Water Utility Fund annual budget as presented, MC.***

### **Reports**

**Sewer Utility District Manager's Report** - The Sewer Utility District Manager was not present to provide his report to the Commission. Gruhn read the Sewer Utility District Manager's written report, which included the following:

- The installation of a new seal and vacuum pumps for the Deer Haven lift station is complete and working very well
- We have a new DNR area engineer. His name is Brian Harstok. I have worked with him on the NOV and I believe he is fair and reasonable and will work us on issues.
- The plant is operating very well even with the cold weather
- New parts are on order for the Deer Haven and Evans Lane lift stations

**Water Utility District Manager's Report** - The Water Utility District Manager was not present to provide his report to the Commission. Gruhn read the Water Utility District Manager's written report, which included the following:

- I flushed hydrants Sunday December 8<sup>th</sup>; flushing is planned for the weekend of January 12<sup>th</sup>, weather permitting
- I read meters on Dec 13<sup>th</sup> and Mike now has the meter readings
- I will be back on Dec. 21<sup>st</sup>
- It has been a calm month so far. We tried out the new snow blower and it worked great. Met and exceeded our expectations

**Engineer's Report** - The Engineer was not present to provide his report to the Commission.

**Clerk's Report** - McKinney stated that quarterly sewer and water utility bills will be mailed at the end of the month.

### **Other – Comments, questions and suggestions**

No comments, questions or suggestions were provided.

### **Adjournment**

***Motion (Nelson, Maurice) to adjourn, MC.*** The meeting was adjourned at 6:54 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, January 15, 2019, at 6:30 p.m.

Michael McKinney  
*Clerk-Treasurer*