

## MINUTES

VILLAGE OF YORKVILLE  
SEWER AND WATER COMMISSION  
VILLAGE BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, OCTOBER 16, 2018

### Call to Order

Sewer and Water Commission President Sherry Gruhn called the meeting to order at 6:30 p.m.

### Roll Call

The following Sewer and Water Commission members were present: Sherry Gruhn, Daniel Maurice, Steve Nelson, Leo DeBrabander and Aaron Alby. Also present were Sewer Utility District and Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

*Motion (Nelson, Maurice) to approve the September 18, 2018 Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).*

### Approval of Sewer Utility District Financial Reports

*Motion (DeBrabander, Nelson) to approve the September Sewer Utility District financial reports as presented, MC.*

### Approval of Water Utility District Financial Reports

*Motion (Maurice, DeBrabander) to approve the September Water Utility District financial reports as presented, MC.*

### Approval of Sewer Utility District Invoices

*Motion (Nelson, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$29,629.93, MC.*

### Approval of Water Utility District Invoices

*Motion (DeBrabander, Maurice) to approve Water Utility District invoices as presented in the amount of \$20,943.03, motion carried with Alby abstaining.*

## **New and Unfinished Business – Discussion and possible action on all of the following:**

### **Proposed compliance plan for the Wisconsin Department of Natural Resources Notice of Violation dated October 24, 2017**

Hanson stated that a wastewater facilities plan will be submitted to the Wisconsin Department of Natural Resources early next year. He added that alternatives for upgrades to the existing wastewater treatment plant or construction of a new wastewater treatment plant, including construction cost estimates and timelines, may be included in this plan.

***No formal action was taken by the Commission on this agenda item.***

### **Milwaukee School of Engineering-Yorkville Water Utility clinical affiliation agreement**

Hanson stated that the Milwaukee School of Engineering is seeking a senior engineering project for students to work on. He noted that these students could work with the utility to investigate long-term utility alternatives. He added that the utility's involvement in this project would require payment of a \$1,500.00 stipend to the Milwaukee School of Engineering.

***Motion (Maurice, DeBrabander) to approve a Milwaukee School of Engineering-Yorkville Water Utility clinical affiliation agreement with payment of a \$1,500.00 stipend, MC.***

### **Sewer treatment plant pilot test proposal**

Hanson stated that he received a proposal for a treatment plant pilot test that uses granulated sludge. He noted that the company that would perform this test requested a \$15,000.00 up-front payment for this test. He recommended that the Commission reject this request based upon its cost.

***Motion (Nelson, Maurice) to reject the sewer treatment plant pilot test proposal received by the sewer utility, MC.***

### **2019 Sewer Utility Fund annual budget**

Hanson discussed the following line items contained within the proposed 2019 Sewer Utility Fund annual budget:

- A five percent increase to residential and commercial sewer service charges
- An amendment of the budget to change the sewer connection fee from \$3,000.00 per residential equivalency unit to \$3,500.00 per residential equivalency unit
- A six percent wage increase for all utility employees. He stated that this increase is being proposed to keep wages similar to those of other utilities and because utility employees are not offered fringe benefits such as overtime, vacation or holiday pay.

Hanson stated that the utility's residential and commercial sewer service charges are at the high end compared to others elsewhere in the state.

***Motion (Nelson, Alby) to approve the 2019 Sewer Utility Fund annual budget as amended, MC.***

### **Ordering parts for lift station repairs**

Hanson stated that he would like to rebuild one pump in each lift station, adding that the cost of parts for this project is \$23,000.00 per pump.

***Motion (Nelson, DeBrabander) to authorize Hanson to proceed with the purchase of parts for the repair of two lift station pumps, MC.***

### **2019 Water Utility Fund annual budget**

Hanson discussed the following line items contained within the proposed 2019 Water Utility Fund annual budget:

- A six percent wage increase for all utility employees
- Cleaning of the water tower interior
- Purchase of a new furnace and air conditioning unit for the utility's office space

***Motion (Nelson, Alby) to approve the 2019 Water Utility Fund annual budget as presented, MC.***

### **Reports**

**Sewer Utility District Manager's Report** - Hanson stated that lift station repairs are complete.

**Water Utility District Manager's Report** - Hanson stated that the seasonal water meters have been pulled for the winter.

**Engineer's Report** - Madsen asked about next year's planned commercial sewer service charges. McKinney stated that increases are proposed to take effect on March 31 and September 30.

**Clerk's Report** - McKinney stated that he had no information to report to the Commission.

### **Other – Comments, questions and suggestions**

No comments, questions or suggestions were provided.

### **Adjournment**

***Motion (Nelson, Alby) to adjourn, MC.*** The meeting was adjourned at 7:26 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, November 20, 2018, at 6:30 p.m.

Michael McKinney  
*Clerk-Treasurer*