

MINUTES

VILLAGE OF YORKVILLE
JOINT VILLAGE BOARD/PLAN COMMISSION
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, NOVEMBER 12, 2018

Pledge of Allegiance

Village Board President Sherry Gruhn conducted the Pledge of Allegiance.

Call to Order

Village Board President Sherry Gruhn called the meeting to order at 6:00 p.m.

Roll Call

The following Village Board members were present: Sherry Gruhn, Robert Funk, Daniel Maurice, Terrence McMahon and Steve Nelson. The following Plan Commission members were present: Sherry Gruhn, Douglas Nelson, Aaron Alby and Cory Bartlett. Barbara Geschke was absent. Also present were Building Inspector James DeLuca, Justin King, Terrence O'Brien representing OBCO, LLC, Greg Reesman representing Reesman's Excavating & Grading, Paul Miller, Jr. representing Grove Concrete & Supply, Wolf Korndoerfer, Tom Schaefer, Todd Jung, Engineer Mark Madsen, Clerk-Treasurer Michael McKinney and two unidentified attendees.

Public Comments, Questions and Suggestions

Todd Jung addressed the Village Board regarding the condition of and plans for reconstruction of 67th Drive between Spring Street (CTH C) and Plank Road (CTH A).

Approval of Minutes

Motion (McMahon, Maurice) to approve the October 8, 2018 joint Village Board/Plan Commission and October 22, 2018 Village Board meeting minutes as presented, Motion Carried (MC).

Approval of Financial Reports

Motion (Funk, Maurice) to approve the September Village and Stormwater financial reports as presented, MC.

Approval of Village Invoices

Motion (Funk, McMahon) to approve payment of Village invoices as presented in the amount of \$84,069.26, MC.

Approval of Stormwater Invoices

Motion (Maurice, S. Nelson) to approve payment of Stormwater invoices as presented in the amount of \$2,790.50, MC.

New and Unfinished Business - Discussion and possible action on all of the following:

Wisconsin Department of Safety and Professional Services application for inspection agency registration

James DeLuca stated that municipalities can continue to provide commercial electrical inspection services but added that they must now register with the Wisconsin Department of Safety and Professional Services in order to do so. He noted that the state would perform these inspections for a municipality if they chose to opt out of providing this service.

Motion (S. Nelson, Maurice) to authorize the submission of a Wisconsin Department of Safety and Professional Services application for inspection agency registration to continue providing Village commercial electrical inspection services, MC.

15941 Durand Avenue (STH 11) property maintenance inspection report

James DeLuca stated that he is currently working with the manager of this property to ensure that the maintenance issues identified in this report are resolved.

No formal action was taken by the Village Board on this agenda item.

707 Log Cabin Drive property maintenance

Justin King appeared before the Village Board to discuss this agenda item. He stated that he was contacted by the Village's Code Enforcement Officer regarding the vehicles and other items being stored on this property. Code Enforcement Officer Terrence O'Brien stated that this property is currently being cleaned up.

No formal action was taken by the Village Board on this agenda item.

Pre-application conference regarding proposed development of the property located at 14520 Braun Road (Parcel ID # 018-03-21-25-015-000)

Greg Reesman appeared before the Village Board and Plan Commission to discuss this agenda item. He stated that he is proposing to use the portion of this property adjacent to Braun Road for temporary storage of material and equipment and potential intermittent processing of concrete and asphalt. He noted that a stormwater pond would be located to the northeast of this proposed use. He stated that a ten-foot berm would be established around the outer perimeter of the site. He noted that a right turn lane would be installed to this site. Discussion focused on the potential impact of rezoning of this property, as the existing zoning classification of this property would not permit the proposed use and is only a temporary zoning classification.

No formal action was taken by the Village Board on this agenda item.

Pre-application conference regarding proposed development of the property located at 18324 Durand Avenue (STH 11) (Parcel ID # 018-03-21-32-002-000)

Paul Miller, Jr. appeared before the Village Board and Plan Commission to discuss this agenda item. He stated that this property would be used for expansion of storage for the existing concrete operation located immediately west of this site. He added that he would consider erecting a berm on this property along Durand Avenue (STH 11). Gruhn stated that one concern related to the development of this property is limiting stormwater runoff onto the properties east of this site.

No formal action was taken by the Village Board on this agenda item.

Pre-application conference regarding proposed development of the property located immediately to the south of 2638 North Sylvania Avenue (Parcel ID # 018-03-21-01-002-001)

McKinney stated that this agenda item will be discussed at the December 10 joint Village Board/Plan Commission meeting.

No formal action was taken by the Village Board on this agenda item.

Pre-application conference regarding proposed development of the property located at 14212 58th Road (Parcel ID # 018-03-21-24-010-000)

Wolf Korndoerfer appeared before the Village Board and Plan Commission to discuss this agenda item. He provided several concept plans for development of this property, including a single large building and multiple smaller buildings. Madsen addressed several issues related to this proposal, including stormwater runoff and building height restrictions near airports.

No formal action was taken by the Village Board on this agenda item.

Racine County request to replace existing storm sewer line and redirect additional runoff into the Village's Ives Grove retention pond

Madsen stated that Racine County is proposing to replace existing stormwater piping and to tie additional drainage into this retention pond. He noted that this pond's drainage basin currently includes the new areas that would be tied into it.

No formal action was taken by the Village Board on this agenda item.

Quotes for 67th Drive drain tile location and televising

Madsen stated that the quote received for this project from Huddleston-McBride Land Drainage Co. in the amount of \$3,820.00 includes approximately 1,800 feet of drain tile location and televising.

Motion (S. Nelson, Maurice) to approve the quote submitted by Huddleston-McBride Land Drainage Co. as presented in the amount of \$3,820.00 for 67th Drive drain tile location and televising, MC.

Order to hold an April 2, 2019 special election for the joint Dover-Yorkville Municipal Court Judge

McKinney stated that this order is necessary to schedule a mid-term election to fill this position, which was originally elected in 2017 but vacated earlier this year due to a resignation. He noted that this is the first election at which this vacant position could be filled.

Motion (S. Nelson, McMahon) to issue an order to hold an April 2, 2019 special election for the joint Dover-Yorkville Municipal Court Judge position, MC.

Payne & Dolan, Inc. pay request for the 2018 65th Court and 59th Drive paving and drainage program projects

Motion (S. Nelson, Maurice) to approve payment of the pay request submitted by Payne & Dolan, Inc. in the amount of \$221,144.69 for the 2018 65th Court and 59th Drive paving and drainage program projects, MC.

2018-2019 annual Operator License application submitted by Jennifer Imhoff

Motion (McMahon, Funk) to grant a 2018-2019 annual Operator License to Jennifer Imhoff, with no conditions, MC.

2019 Election Hardware Maintenance Agreement and invoice submitted by Command Central

McKinney stated that this agreement is for the Village's new election equipment.

Motion (Maurice, Funk) to approve the 2019 Election Hardware Maintenance Agreement and invoice submitted by Command Central as presented in the amount of \$400.00, MC.

November 16 Village office closure

McKinney stated that he is requesting to use a day of vacation on Friday, November 16, adding that the Deputy Clerk-Treasurer will also be on vacation that day, which would require an office closure that day.

Motion (McMahon, Maurice) to authorize the closure of the Village Office on Friday, November 16, MC.

Reports

Building Inspector's Report: The Building Inspector was not present to provide his report to the Village Board.

Motion (Gruhn, S. Nelson) to approve and file the Building Inspector's report as presented, MC.

Engineer's Report: Madsen reported to the Village Board on the following:

- That he received a complaint regarding the slope of the reshaped ditch leading to the culvert that was replaced on Evans Lane
- That the Braun Road tile replacement project is ongoing

Yorkville Stormwater Utility District Report: Steve Nelson noted that he had no information to report to the Village Board.

Roads/Public Works Committee Report: McMahon reported to the Village Board on the following:

- That he and Gruhn attended a meeting to discuss potential solutions to issues regarding the Washington Avenue (STH 20)/South Sylvania Avenue cross-access easement, adding that the next step would be to meet with adjacent property owners to discuss those potential solutions with them
- That a meeting will need to be scheduled in December with the Racine County Public Works Department to discuss winter operations

Clerk's Report: McKinney reported to the Village Board on the following:

- That the following meetings will be held yet in November:
 - November 13 Yorkville Village Board, Plan Commission, Sewer and Water Commission, and Long-Range Planning/Ordinance Committee meeting
 - November 15 Union Grove Rails-to-Trails meeting
 - November 19 Long-Range Planning/Ordinance Committee meeting
 - November 26 budget public hearing
- That a tire and electronics collection event has been scheduled for Saturday, November 17, from 8:00 a.m. to 3:00 p.m., at the Village's waste and recycling collection site, 19040 Spring Street (CTH C)
- That a Board of Appeals public hearing is scheduled for Wednesday, December 5 to hear a variance request for the property located at 16010 Durand Avenue (STH 11)
- That the following items may appear on the December 10 joint Village Board/Plan Commission meeting agenda:
 - Acorn Trail certified survey maps
 - 15521 50th Road conditional use
 - 1221 Grandview Parkway conditional use
 - 2300 North Sylvania Avenue conditional use amendment
 - 2025 51st Drive pre-application conference
 - Pre-application conference for the property located immediately to the south of 2638 North Sylvania Avenue
 - 2908/2808 South Colony Avenue (USH 45) detachment

Bartlett addressed the status of the properties located at 14017 Durand Avenue (STH 11) and 15521 50th Road.

New and Unfinished Business - Discussion and possible action on all of the following:

Closed Session: Personnel matters

Motion (Maurice, McMahon) to enter into closed session at 8:28 p.m. to discuss personnel matters, pursuant to Wisconsin Statutes Sections 19.85(1)(c) and (f)*. Roll Call – S. Nelson, Yes; McMahon, Yes; Gruhn, Yes; Maurice, Yes; Funk, Yes. Motion Carried.

The Village Board met in closed session to discuss personnel matters.

Motion (McMahon, S. Nelson) to return to open session at 9:07 p.m., MC.

Personnel matters

No formal action was taken by the Village Board on this agenda item.

Adjournment

Motion (S. Nelson, Maurice) to adjourn, MC. The meeting was adjourned at 9:07 p.m. The next scheduled Village Board meeting is Monday, November 26, 2018, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer

* Wisconsin Statutes Section 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.; Wisconsin Statutes Section 19.85(1)(f) - Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.