

## MINUTES

VILLAGE OF YORKVILLE  
WATER UTILITY DISTRICT COMMISSION  
VILLAGE BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, MAY 15, 2018

### Call to Order

Water Utility District Commission President Peter Hansen called the meeting to order at 7:25 p.m.

### Roll Call

The following Water Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Also present were Yorkville Stormwater Utility District Commission Chair Stephen Nelson, Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

*Motion (McMahon, Gruhn) to approve the April 17, 2018 Water Utility District Commission meeting minutes as presented, Motion Carried (MC).*

### Approval of Water Utility District Financial Reports

*Motion (McMahon, Gruhn) to approve the April Water Utility District financial reports as presented, MC.*

### Approval of Water Utility District Invoices

*Motion (McMahon, DeBrabander) to approve Water Utility District invoices as presented in the amount of \$10,316.26, MC.*

### New and Unfinished Business – Discussion and possible action on all of the following:

#### 2017 Water Utility Fund annual audit

*Motion (McMahon, DeBrabander) to adopt the 2017 audit for the Town of Yorkville Water Utility Fund as presented, MC.*

#### Radium update

Hanson stated that water utility customers were notified of recent test results indicating the presence of radium in the utility's water supply, adding that he has not received any calls regarding those notifications. He noted that he will conduct additional radium testing in June.

*No formal action was taken by the Commission on this agenda item.*

## **Fee assessment for performing hydrant flow tests**

Hanson stated that the utility has received multiple requests for hydrant flow test results from insurance companies and contractors working on behalf of utility customers. He noted that it typically costs several hundred dollars to complete a flow test. He recommended that the utility establish an ordinance regarding these tests and should consider charging interested parties for the release of flow test data. The Commission discussed whether the utility's engineer should conduct several flow tests annually.

***Motion (Hansen, McMahon) to authorize the utility district manager to work with the utility's attorney to draft an ordinance addressing flow testing, to establish a \$250.00 charge for the release of flow testing data, and to instruct the utility's engineer to conduct flow testing every other year, MC.***

## **Reimbursement of legal and engineering fees related to standalone water utility alternatives**

McKinney asked whether the Commission would consider reimbursing the Village for a portion of the legal and engineering fees incurred by the Village related to the investigation of standalone water utility alternatives within the utility district prior to the Commission's approval of legal and engineering agreements in April related to the investigation of those alternatives. The Commission agreed to reimburse the Village for twenty-five percent of those fees, with the remaining seventy-five percent paid by either the Village or the sewer utility.

***Motion (Gruhn, Hansen) to authorize reimbursement of the Village of Yorkville for twenty-five percent of the legal and engineering fees incurred by the Village related to the investigation of standalone water utility alternatives within the utility district, MC.***

## **Reports**

**Water Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That hydrants are currently being lubricated
- That hydrant flushing and maintenance will be done this week
- That he is meeting with the Wisconsin Department of Natural Resources to discuss proposed standalone water utility alternatives

**Engineer's Report** - Madsen noted that he had no information to report to the Commission.

**Clerk's Report** - McKinney stated that, per Village ordinances, the Water Utility District Commission consists of five commissioners.

## **Other – Comments, questions and suggestions**

No comments, questions or suggestions were provided.

## **Adjournment**

***Motion (Gruhn, McMahon) to adjourn, MC.*** The meeting was adjourned at 7:40 p.m. The next scheduled Water Utility District Commission meeting is immediately following the conclusion of the 6:30 p.m. Sewer Utility District Commission meeting on Tuesday, June 19, 2018.

Michael McKinney  
Clerk-Treasurer