

MINUTES

VILLAGE OF YORKVILLE
JOINT VILLAGE BOARD/PLAN COMMISSION
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, JULY 9, 2018

Pledge of Allegiance

Village Board President Sherry Gruhn conducted the Pledge of Allegiance.

Village Board Swearing-In Ceremony

Clerk-Treasurer Michael McKinney swore in Trustee Steve Nelson.

Call to Order

Village Board President Sherry Gruhn called the meeting to order at 6:00 p.m.

Roll Call

The following Village Board members were present: Sherry Gruhn, Robert Funk, Daniel Maurice, Terrence McMahon and Steve Nelson. The following Plan Commission members were present: Sherry Gruhn, Douglas Nelson, Barbara Geschke, Robbie Funk, Dan Maurice and Aaron Alby. Also present were Terry Gifford representing Trinity Evangelical Lutheran Church, Raymond Stibeck representing MAP 14100, LLC, Deb Lauenstein representing Zoomlion Heavy Industry NA, Daniel Oakes, Alan Jasperson, Larry Strickland, Adam Kimmel, Katie Kimmel, Jason Haubrich, Orlando Malate, Amy Malate, Mark Patzke, Dawn Patzke, David Edquist, Cory Bartlett, Nancy Washburn, Alan Geschke, Dan Minton, Engineer Mark Madsen, Attorney Christopher Geary, Clerk-Treasurer Michael McKinney and three unidentified attendees.

Approval of Minutes

Motion (McMahon, Funk) to approve the minutes of the June 11, 2018 joint Village Board/Plan Commission and the June 25, 2018 Village Board meetings as presented, Motion Carried (MC).

Approval of Financial Reports

Motion (McMahon, S. Nelson) to approve the June Village and Stormwater financial reports as presented, MC.

Approval of Village Invoices

Motion (Funk, Maurice) to approve payment of Village invoices as presented in the amount of \$57,876.75, MC.

Approval of Stormwater Invoices

Gruhn noted that no Stormwater invoices were presented for payment.

No formal action was taken by the Village Board on this agenda item.

New and Unfinished Business - Discussion and possible action on all of the following:

Trinity Evangelical Lutheran Church request for detachment of the parcels located at 2908 South Colony Avenue (USH 45) and 2808 South Colony Avenue (USH 45) (Parcel ID #'s 018-03-21-19-038-001 and 018-03-21-19-038-000) to the Village of Union Grove

Terry Gifford appeared before the Village Board to discuss this agenda item. He stated that church representatives have already contacted the Village of Union Grove, adding that Union Grove was willing to accept these two properties from Yorkville.

No formal action was taken by the Village Board on this agenda item.

Site plan application submitted by MAP 14100, LLC (with Raymond Stibeck as applicant/agent) for site plan approval for the parcel located at 14001 Washington Avenue (STH 20) (Parcel ID # 018-03-21-13-010-020) in the B-3 (Commercial Service) Zoning District to allow for the construction of a 745-square-foot addition to the west side of the existing facility, the construction of a 1,612-square-foot addition to the north side of the existing facility, and expansion and repair of the existing parking lot

Raymond Stibeck appeared before the Village Board and Plan Commission to discuss this application. The following information was provided on this application:

- That the parking lot will be expanded to the north
- That a loading dock area will be created for buses to use
- That an additional 20 standard and 63 motorcycle parking spaces will be created
- That a stairwell and sidewalk will be added to the east side of the building
- That multi-head lighting will replace the existing lighting on the property

Gruhn stated that the proposed 745-square-foot addition could not be constructed until it receives approval from the Board of Appeals due to it having an insufficient street yard setback.

Motion (D. Nelson, Geschke) to recommend approval of the site plan application submitted by MAP 14100, LLC (with Raymond Stibeck as applicant/agent) for site plan approval for the parcel located at 14001 Washington Avenue (STH 20) (Parcel ID # 018-03-21-13-010-020) in the B-3 (Commercial Service) Zoning District for the following:

- ***For construction of a 1,612-square-foot addition to the north side of the existing facility and expansion and repair of the existing parking lot;***
- ***For construction of a 745-square-foot addition to the west side of the existing facility, with the condition that the applicant must be granted variance approval by the Village of Yorkville Board of Appeals for the construction of the 745-square-foot addition prior to the issuance of any building or zoning permits for***

said addition, as said addition as proposed will have an insufficient street yard setback to a private road known as Spokes Circle. The minimum street yard setback for the B-3 Commercial Service District is 25 feet. The addition will have a proposed setback of 20.41 feet. A street is defined as “a public or private right-of-way providing primary access to abutting properties.”;

with the following conditions:

- 1. Zoning Permit. The applicant must obtain a zoning permit card from the Racine County Development Services Office after paying a zoning permit fee of \$668.75 (or in an amount to be determined by the Racine County Development Services Office if multiple zoning permits are requested). This card must be displayed in a prominent location at the project site, and a copy of these conditions must be kept at the project site at all times until the project has been completed.**
- 2. Compliance. Failure to comply with the terms and conditions stated herein could result in the issuance of citation(s) and/or revocation of this permit.**
- 3. Binding Effect. These conditions bind and are applicable to the Property Owner, Applicant, and agents of the Property Owner (collectively referred to herein as “Applicant” or “Property Owner”) with respect to the uses on the Property.**
- 4. Compliance with Previous Conditions of Approval. All applicable conditions from previous approvals shall remain in effect, unless otherwise amended herein.**
- 5. Expiration. This approval will expire nine (9) months from the date of the Village of Yorkville’s final approval unless substantial work has commenced following such grant. If this office determines that no substantial work has commenced, the project may not occur unless the Village of Yorkville grants a written extension. Written extension requests must be submitted to the Racine County Development Services Office thirty (30) days before permit/approval expiration.**
- 6. Plans. The proposed project shall be located, constructed, and utilized in accordance with the plans and documents received by the Racine County Development Services Office on June 7, 2018, unless otherwise amended herein.**
- 7. Performance Standards. The applicant must comply with the provisions of Article VII, Division 4, Performance Standards of Chapter 20, Zoning, Racine County Code of Ordinances (copy attached).**
- 8. Loading Requirements. Adequate loading areas shall be provided so that all vehicles loading, maneuvering or unloading are completely off the public ways and so that all vehicles need not back onto any public way. Reference Section 20-1087, Chapter 20, Zoning, Racine County Code of Ordinances.**
- 9. Parking. Parking must comply with the provisions of Section 20-1088, Chapter 20, Zoning, Racine County Code of Ordinances.**
- 10. Exterior Lighting. All exterior lighting must be energy efficient and must be located, oriented, and of an intensity to illuminate only the building site or lot without detrimentally affecting activity on adjacent sites or lots or traffic on streets or highways.**
- 11. Stormwater Requirements. The property owner or designated agent must contact the Village of Yorkville regarding stormwater regulations for the site Compliance with all regulations and requirements, as determined by the Village of Yorkville is required.**
- 12. Drain Tiles. Do not break or damage any underground tile. If encountered, any underground agricultural tile line must be rerouted or fixed. If any underground**

tile is encountered that has anything but clean water flowing through it, contact Racine County Development Services at (262) 886-8440 to investigate.

- 13. Construction. During construction, this site must have graveled roads, access drives, and/or parking areas of sufficient width and length to prevent sediment from being tracked onto public or private roadways. Any sediment reaching a public or private road must be removed by street cleaning (not flushing) before the end of each work day or as determined by the jurisdictional highway authority.*
- 14. Access. The applicant must allow any Racine County or Village employee full and unlimited access to the project site at a reasonable time to investigate the project's construction, operation, or maintenance.*
- 15. Compliance with Law. The applicant is responsible for obtaining all necessary federal, state, and local permits, approvals, and licenses. The applicant is required to comply with all applicable local, state and federal regulations.*
- 16. Amendments to Conditional Use Permit. No additions, deletions, or changes may be made to the project, site plan, or these conditions without the Village of Yorkville's prior approval. All addition, deletion, and/or change requests must be submitted to the Village of Yorkville or the Racine County Development Services office in writing. A minor change to the conditions of this permit, as deemed by the Zoning Administrator, may be made at a staff level, if authorized by the Zoning Administrator.*
- 17. Liability. Racine County and the Village of Yorkville does not warrant that the plans for this project are functionally and/or structurally adequate. Racine County and the Village of Yorkville does not certify that the design is adequate for this site and Racine County and the Village of Yorkville accepts no liability through this approval.*
- 18. Reimburse Village Costs. Applicant shall reimbursement to the Village all costs incurred by the Village for review of this conditional use including but not limited to engineering, legal and planning review that occurred prior to permit issuance and during the implementation of the plans and construction of the improvements.*
- 19. Agreement. Your accepting the conditional use approval/zoning permit and beginning the project means that you have read, understand, and agree to follow all conditions of this approval. Therefore, Map 14100, LLC, Ray Stibeck, his heirs, successors, and assigns are responsible for full compliance with the above conditions.*
- 20. Subsequent Owners. It is the property owner's responsibility to inform any subsequent owner or operator of these conditions, MC.*

Motion (McMahon, S. Nelson) to accept the Plan Commission's recommendation and to approve the site plan application submitted by MAP 14100, LLC (with Raymond Stibeck as applicant/agent) for site plan approval for the parcel located at 14001 Washington Avenue (STH 20) (Parcel ID # 018-03-21-13-010-020) in the B-3 (Commercial Service) Zoning District for the following:

- For construction of a 1,612-square-foot addition to the north side of the existing facility and expansion and repair of the existing parking lot;*
- For construction of a 745-square-foot addition to the west side of the existing facility, with the condition that the applicant must be granted variance approval*

by the Village of Yorkville Board of Appeals for the construction of the 745-square-foot addition prior to the issuance of any building or zoning permits for said addition, as said addition as proposed will have an insufficient street yard setback to a private road known as Spokes Circle. The minimum street yard setback for the B-3 Commercial Service District is 25 feet. The addition will have a proposed setback of 20.41 feet. A street is defined as “a public or private right-of-way providing primary access to abutting properties.”, with no additional conditions beyond those recommended by the Plan Commission, MC.

Site plan application submitted by Zoomlion Heavy Industry NA, Inc. (with Deb Lauenstein as applicant/agent) for site plan approval for the parcel located at 14215 2 Mile Road (Parcel ID # 018-03-21-01-001-070) in the M-3 (Heavy Industrial) Zoning District to allow for the construction and use of an approximately 45,730-square-foot gravel/stone track on undeveloped land to the south of the existing facility for heavy equipment testing

Deb Lauenstein appeared before the Village Board and Plan Commission to discuss this application. The following information was provided on this application:

- That agricultural tractors will be used on this test track, adding that this test track would be used infrequently
- That the size of the test track will be reduced to less than one acre to eliminate Wisconsin Department of Natural Resources application requirements

Madsen recommended that the applicant provide an updated site plan that shows this track's setbacks from adjacent property lines and the on-site septic system.

Motion (Geschke, Alby) to recommend approval of the site plan application submitted by Zoomlion Heavy Industry NA, Inc. (with Deb Lauenstein as applicant/agent) for site plan approval for the parcel located at 14215 2 Mile Road (Parcel ID # 018-03-21-01-001-070) in the M-3 (Heavy Industrial) Zoning District to allow for the construction and use of a gravel/stone track of less than 43,560 square feet in area on undeveloped land to the south of the existing facility for heavy equipment testing, with the following conditions:

1. ***Zoning Permit. The applicant must obtain a zoning permit card from the Racine County Development Services Office after paying a zoning permit fee of \$156.25. This card must be displayed in a prominent location at the project site, and a copy of these conditions must be kept at the project site at all times until the project has been completed.***
2. ***Compliance. Failure to comply with the terms and conditions stated herein could result in the issuance of citation(s) and/or revocation of this permit.***
3. ***Binding Effect. These conditions bind and are applicable to the Property Owner, Applicant, and agents of the Property Owner (collectively referred to herein as “Applicant” or “Property Owner”) with respect to the uses on the Property.***
4. ***Compliance with Previous Conditions of Approval. All applicable conditions from previous approvals shall remain in effect, unless otherwise amended herein.***
5. ***Expiration. This approval will expire nine (9) months from the date of the Village of Yorkville’s final approval unless substantial work has commenced following***

- such grant. If this office determines that no substantial work has commenced, the project may not occur unless the Village of Yorkville grants a written extension. Written extension requests must be submitted to the Racine County Development Services Office thirty (30) days before permit/approval expiration.
6. **Plans.** The proposed project shall be located, constructed, and utilized in accordance with the plans and documents received by the Racine County Development Services Office on June 7, 2018, unless otherwise amended herein.
 7. **Private Onsite Wastewater Treatment System.** The proposed test track must meet all setbacks from a POWTS component. This includes:
 - a. 15 feet from the downhill toe of the mound.
 - b. 10 feet from the dispersal cell.
 - c. 5 feet from any subsurface treatment tank.
 8. **Performance Standards.** The applicant must comply with the provisions of Article VII, Division 4, Performance Standards of Chapter 20, Zoning, Racine County Code of Ordinances (copy attached).
 9. **Exterior Lighting.** All exterior lighting must be energy efficient and must be located, oriented, and of an intensity to illuminate only the building site or lot without detrimentally affecting activity on adjacent sites or lots or traffic on streets or highways.
 10. **Stormwater Requirements.** The property owner or designated agent must contact the Village of Yorkville regarding stormwater regulations for the site Compliance with all regulations and requirements, as determined by the Village of Yorkville is required.
 11. **Drain Tiles.** Do not break or damage any underground tile. If encountered, any underground agricultural tile line must be rerouted or fixed. If any underground tile is encountered that has anything but clean water flowing through it, contact Racine County Development Services at (262) 886-8440 to investigate.
 12. **Erosion Control.** To help prevent sediment from entering onto an abutting property, drainage way, or road ditch, prior to any earth disturbance activities, temporary diversions must be installed as directed by the Village Engineer.
 13. **Construction.** During construction, this site must have graveled roads, access drives, and/or parking areas of sufficient width and length to prevent sediment from being tracked onto public or private roadways. Any sediment reaching a public or private road must be removed by street cleaning (not flushing) before the end of each work day or as determined by the jurisdictional highway authority.
 14. **Access.** The applicant must allow any Racine County or Village employee full and unlimited access to the project site at a reasonable time to investigate the project's construction, operation, or maintenance.
 15. **Compliance with Law.** The applicant is responsible for obtaining all necessary federal, state, and local permits, approvals, and licenses. The applicant is required to comply with all applicable local, state and federal regulations.
 16. **Amendments to Conditional Use Permit.** No additions, deletions, or changes may be made to the project, site plan, or these conditions without the Village of Yorkville's prior approval. All addition, deletion, and/or change requests must be submitted to the Village of Yorkville or the Racine County Development Services office in writing. A minor change to the conditions of this permit, as deemed by the Zoning Administrator, may be made at a staff level, if authorized by the Zoning Administrator.

- 17. Liability. Racine County and the Village of Yorkville does not warrant that the plans for this project are functionally and/or structurally adequate. Racine County and the Village of Yorkville does not certify that the design is adequate for this site and Racine County and the Village of Yorkville accepts no liability through this approval.**
- 18. Reimburse Village Costs. Applicant shall reimbursement to the Village all costs incurred by the Village for review of this conditional use including but not limited to engineering, legal and planning review that occurred prior to permit issuance and during the implementation of the plans and construction of the improvements.**
- 19. Agreement. Your accepting the conditional use approval/zoning permit and beginning the project means that you have read, understand, and agree to follow all conditions of this approval. Therefore, Zoomlion Heavy Industry NA, Inc, Deb Lauenstein, their heirs, successors, and assigns are responsible for full compliance with the above conditions.**
- 20. Subsequent Owners. It is the property owner's responsibility to inform any subsequent owner or operator of these conditions.**
- 21. Site Plan. Prior to proceeding with any activity related to this approved use, the applicant shall submit a detailed site plan to the Village for the Village Engineer's review and approval at the applicant's expense, MC.**

Motion (Maurice, Funk) to accept the Plan Commission's recommendation and to approve the site plan application submitted by Zoomlion Heavy Industry NA, Inc. (with Deb Lauenstein as applicant/agent) for site plan approval for the parcel located at 14215 2 Mile Road (Parcel ID # 018-03-21-01-001-070) in the M-3 (Heavy Industrial) Zoning District to allow for the construction and use of a gravel/stone track of less than 43,560 square feet in area on undeveloped land to the south of the existing facility for heavy equipment testing, with no additional conditions beyond those recommended by the Plan Commission, MC.

Certified survey map application submitted by Randy Husman and Delmar Husman, Jr., (with Daniel Oakes as applicant/agent) for certified survey map approval for the approximately 41.49-acre parcel located at 15107 2 Mile Road and the approximately 39.85-acre vacant parcel located immediately to the west of this parcel (Parcel ID #'s 018-03-21-02-001-010 and 018-03-21-02-001-002) in the A-2 (General Farming and Residential II) Zoning District to allow for the division of the approximately 41.49-acre parcel into a 5.02-acre parcel and an approximately 35.43-acre remnant parcel and the approximately 39.85-acre parcel into a 9.70-acre parcel and an approximately 30.58-acre remnant parcel

Daniel Oakes appeared before the Village Board and Plan Commission to discuss this application. Geary stated that this certified survey map creates four parcels, which would normally require the filing of a subdivision plat under Village ordinances. Oakes stated that he has not received final confirmation of the presence of any wetlands on either of the two smaller parcels. The Village Board and Plan Commission stated that their preference for this certified survey map is that it only contain three parcels rather than four. Oakes stated that his home and property would not be associated with his family's business and would have a pole barn on the property.

Motion (Gruhn, Funk) to table this agenda item, MC.

McMahon requested that a discussion regarding the number of driveway accesses allowed for each property be added to the July 23 Village Board agenda.

Certified survey map application submitted by Richard Schattner/Leanne Greil/Lois Perman/Vernon & Betty Schattner (with Alan Jasperson as applicant/agent) for certified survey map approval for the parcel located at 15516 Ives Grove Road (Parcel ID # 018-03-21-11-017-000) in the A-2 (General Farming and Residential II) Zoning District to allow for the division of this 12.142-acre parcel into four parcels of the following acreages: 3.574, 6.515, 0.431 and 1.622 acres

Alan Jasperson appeared before the Village Board and Plan Commission to discuss this application. He stated that the 0.431-acre parcel that appears on this certified survey map will be sold to the adjacent parcel owner immediately to the south and merged with said parcel. Madsen recommended that, if approved, this certified survey map should only be signed by Yorkville once this small parcel is sold to the adjacent parcel owner immediately to the south and merged with said parcel so it does not appear on the certified survey map. Gruhn stated that this certified survey map should also include language holding the property owner responsible for repairing any damaged drain tile on the property.

Motion (Gruhn, Geschke) to recommend approval of the certified survey map application submitted by Richard Schattner/Leanne Greil/Lois Perman/Vernon & Betty Schattner (with Alan Jasperson as applicant/agent) for certified survey map approval for the parcel located at 15516 Ives Grove Road (Parcel ID # 018-03-21-11-017-000) in the A-2 (General Farming and Residential II) Zoning District to allow for the division of this 11.711-acre parcel into three parcels of the following acreages: 3.574, 6.515 and 1.622 acres, with the following conditions:

- ***That the 0.431-acre parcel proposed by this certified survey map be sold to the adjacent parcel owner immediately to the south, merged with said parcel and removed completely from this certified survey map prior to said certified survey map being signed by the Village President and Clerk-Treasurer;***
- ***That the following language be added to this certified survey map: "Farm field drain tiles may exist on this parcel or any subdivision thereof. If said tiles are damaged or disturbed on this parcel or any subdivision thereof, said tiles must be repaired and/or rerouted by the property owner per State Statutes.";***

and to recommend that waivers be granted for the following sections of the Village of Yorkville Code of Ordinances:

- ***Section 28-84(b)(1), which requires that lots be approximately rectangular in shape;***
- ***Section 28-84(d)(2), which requires that all parcels without municipal sewer access that are created by certified survey map have at least 300 feet of road frontage as measured at the right-of-way line;***
- ***Section 28-84(d)(3), which does not allow the length of the side lot lines of a parcel to exceed the width of the parcel at the right-of-way line by more than a factor of 2.5:1;***
- ***Section 28-84 (e), which requires that side lot lines be at right angles to straight street lines or radial to curved street lines on which the lots face, MC.***

Motion (McMahon, Funk) to accept the Plan Commission's recommendation and to approve the certified survey map application submitted by Richard Schattner/Leanne Greil/Lois Perman/Vernon & Betty Schattner (with Alan Jasperson as applicant/agent) for certified survey map approval for the parcel located at 15516 Ives Grove Road (Parcel ID # 018-03-21-11-017-000) in the A-2 (General Farming and Residential II) Zoning District to allow for the division of this 11.711-acre parcel into three parcels of the following acreages: 3.574, 6.515 and 1.622 acres, with no additional conditions or waivers beyond those recommended by the Plan Commission, MC.

Ordinance 2018-08 Amending Division 3, Sections 2-201 through 2-207 of the Code of Ordinances of the Village of Yorkville, Racine County, Wisconsin related to the Village's Plan Commission

Motion (S. Nelson, Maurice) to adopt Ordinance 2018-08 as presented, MC.

Ordinance 2018-09 Amending Article IV, Sections 54-274 through 54-284 of the Code of Ordinances of the Village of Yorkville, Racine County, Wisconsin related to the Stormwater Utility

Motion (S. Nelson, McMahon) to adopt Ordinance 2018-09 as presented, MC.

Resolution 2018-16 Designating and appointing board, commission and committee members to various appointed bodies within Village of Yorkville government

Gruhn stated that this resolution should be amended to appoint Frank Lamping to the Village's Long-Range Planning/Ordinance Committee.

Motion (S. Nelson, Funk) to adopt Resolution 2018-16 as amended, MC.

Resolution 2018-17 Appointing 2018-2019 election inspectors

Motion (S. Nelson, Funk) to adopt Resolution 2018-17 as presented, MC.

Resolution 2018-18 Establishing a Village Board and Plan Commission meeting discussion policy

Gruhn stated that this resolution will move the public comment portion of the meeting to the beginning of the agenda, adding that this resolution also restricts the ability for meeting attendees to provide comments during the meeting.

Motion (S. Nelson, Maurice) to adopt Resolution 2018-18 as presented, MC.

Racine County Ordinance 2018-26 regarding event barns in the A-2 (General Farming and Residential II) Zoning District

McKinney stated that any zoning-related ordinance changes that are adopted by Racine County since Yorkville adopted Racine County's zoning code, such as this ordinance, will also need to be adopted by Yorkville before they could take effect in Yorkville. The Village Board and Plan Commission recommended that the Village's attorney review this ordinance

and that it be added to the August 13 joint Village Board/Plan Commission meeting agenda for further discussion.

No formal action was taken by the Village Board on this agenda item.

Short-term process for reviewing requests for waivers from the Village of Yorkville Code of Ordinances

The Village Board and Plan Commission discussed whether any temporary action should be taken on zoning variance or land division waiver requests until such time as the Board of Appeals or the Long-Range Planning/Ordinance Committee are created. The Village Board and Plan Commission opted against taking any such action.

No formal action was taken by the Village Board on this agenda item.

Road maintenance and/or repair proposals:

- **53rd Drive**

The Village Board discussed alternatives for repairing the damaged sections of 53rd Drive between 50th Road and Ives Grove Road.

No formal action was taken by the Village Board on this agenda item.

- **Rosendale Drive**

McMahon stated that the quote submitted by Fahrner Asphalt Sealers in the amount of \$10,280.00 for Rosendale Drive includes a double chip seal of the roadway.

Motion (S. Nelson, Maurice) to approve the quote submitted by Fahrner Asphalt Sealers in the amount of \$10,280.00 for a double chip seal of Rosendale Drive, MC.

- **Crystal Lane**

McMahon stated that the quote submitted by Payne & Dolan in the amount of \$15,640.00 for Crystal Lane includes milling and repaving 2,400 square feet of the roadway.

Motion (S. Nelson, Funk) to approve the quote submitted by Payne & Dolan in the amount of \$15,640.00 for milling and repaving 2,400 square feet of Crystal Lane, MC.

- **Evans Lane and Deer Haven North/South subdivision**

McMahon recommended that no action be taken on the quote submitted by Fahrner Asphalt Sealers in the amount of \$43,267.00 for micro-surface road treatment within this subdivision.

No formal action was taken by the Village Board on this agenda item.

57th Drive request for “Slow Down” signage

Gruhn stated that she received a complaint regarding the traffic volume on 57th Drive.

No formal action was taken by the Village Board on this agenda item.

57th Drive speed and engineering study results

McKinney stated that he has yet to receive the 57th Drive speed and engineering study results from Traffic Engineering Services.

No formal action was taken by the Village Board on this agenda item.

Designation of a head of emergency management services

McKinney stated that the Racine County Office of Emergency Management has requested that Yorkville designate a head of emergency management services. McMahon stated that Union Grove-Yorkville Fire Department Assistant Chief Tim Allen would be a good choice for this position.

No formal action was taken by the Village Board on this agenda item.

Applications for 2018-2019 annual Operator Licenses submitted by the following:

- **Gabrielle Mills**
- **Dana Sallee**
- **Danielle Seitz**
- **Natalie Seitz**
- **Carley Thomas**

Motion (S. Nelson, Maurice) to grant all listed 2018-2019 annual Operator Licenses as presented, with no conditions, MC.

Reports

Building Inspector’s Report: The Building Inspector was not present to provide his report to the Village Board.

Motion (Gruhn, McMahon) to approve and file the Building Inspector’s report as presented, MC.

Engineer’s Report: Madsen reported to the Village Board on the following:

- That he is attempting to solicit a second quote for the repair of a deteriorated stormwater inlet and section of curb located on Grandview Parkway in front of the property located at 1906 Grandview Parkway
- That his office will begin to draft project plans for replacing the existing tile on the north side of Braun Road between 57th Drive and the East Branch of the Root River Canal

Yorkville Stormwater Utility District Report: S. Nelson noted that he had no information to report to the Village Board.

Clerk's Report: McKinney reported to the Village Board on the following:

- That several open houses have been scheduled this week related to WE Energies' proposed Lakeshore Lateral project
- That demolition of the northbound I-94 bridge over Durand Avenue (STH 11) will begin this evening and will continue tomorrow evening, with overnight road closures on STH 11
- That the ongoing road projects on North Colony Avenue (USH 45) and the Washington Avenue (STH 20)/Spring Street (CTH C) roundabout are expected to be completed on time
- That he was made aware of a possible amendment to the proposed subdivision located at the southeast corner of the North Colony Avenue (USH 45) and Washington Avenue (STH 20) roundabout
- That the following requests may appear on the August 13 joint Village Board/Plan Commission meeting agenda:
 - 2808 North Sylvania Avenue conditional use
 - 15941 Durand Avenue (STH 11) certified survey map and rezoning
 - 904/910 South Sylvania Avenue certified survey map
 - 2 Mile Road certified survey map

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (S. Nelson, D. Nelson) to adjourn, MC. The meeting was adjourned at 8:38 p.m. The next scheduled Village Board meeting is Monday, July 23, 2018, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer