

MINUTES

VILLAGE OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, MAY 15, 2018

Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Also present were Julie Craig representing Gordon J. Maier & Company, Yorkville Stormwater Utility District Commission Chair Stephen Nelson, Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (McMahon, Gruhn) to approve the April 17, 2018 Sewer Utility District Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (Gruhn, DeBrabander) to approve the April Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (McMahon, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$23,628.06, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

2017 Sewer Utility Fund and Water Utility Fund annual audits (report provided jointly for both utilities)

Julie Craig stated that the 2017 Sewer Utility Fund annual audit showed an end-of-year 2017 cash balance for the utility of \$438,721, which was \$88,714 higher than the end-of-year 2016 cash balance for the utility. She stated that the 2017 Water Utility Fund annual audit showed an end-of-year 2017 cash balance for the utility of \$869,593, which was \$126,849 higher than the end-of-year 2016 cash balance for the utility.

Motion (Gruhn, DeBrabander) to adopt the 2017 audit for the Town of Yorkville Sewer Utility Fund as presented, MC.

Resolution 2018-01 Adopting the findings of the 2017 Yorkville Sewer Utility District's Compliance Maintenance Annual Report

Hanson provided a summary of this report to the Commission. He noted that no deficiencies were identified within this report.

Motion (Hansen, McMahon) to adopt Resolution 2018-01 as presented, MC.

Manhole sampling policy and possible contacting of commercial sewer customers

Hanson stated that approximately twelve to fifteen of the commercial customers in the utility district either do not have sampling manholes or have oversized sampling manholes. He noted that it would cost approximately \$11,000 to install a new sampling manhole, while upgrading an existing oversized sampling manhole would cost approximately \$4,000 to \$6,000. He stated that the total cost of installing or upgrading these sampling manholes would be a minimum of \$100,000. He suggested that the utility consider splitting the cost of the project equally with the affected customers. He recommended that the Commission authorize him to work with the utility's attorney to draft an ordinance that addresses the properties that either do not have sampling manholes or have oversized sampling manholes.

Motion (Hansen, McMahon) to authorize the utility district manager to work with the utility's attorney to draft an ordinance addressing the installation of sampling manholes for commercial sewer customers that either do not have sampling manholes or have oversized sampling manholes, MC.

Daniels Sharpsmart solid waste disposal, storage or treatment permit application

McKinney stated that the Commission requested in 2016 to review all future permit applications for this applicant before their application was acted upon by the Village Board. Hanson stated that Daniels was noncompliant earlier this year due to their failure to submit reports and proper samples for testing but added that they are now submitting proper samples and the required reports again. The Commission discussed the condition they established last year that any venting and/or exhaust piping be extended an additional twenty feet in the air to diffuse any odors coming from this facility before the odors impact neighboring property owners.

Motion (Gruhn, DeBrabander) to recommend that the Village Board approve the solid waste disposal, storage or treatment permit application submitted by Daniels Sharpsmart, with no conditions, MC.

Reimbursement of legal and engineering fees related to standalone sewer utility alternatives

McKinney asked whether the Commission would consider reimbursing the Village for a portion of the legal and engineering fees incurred by the Village related to the investigation of standalone sewer utility alternatives within the utility district prior to the Commission's approval of legal and engineering agreements in April related to the investigation of those alternatives. The Commission agreed to reimburse the Village for twenty-five percent of those fees, with the remaining seventy-five percent paid by either the Village or the water utility.

Motion (McMahon, Gruhn) to authorize reimbursement of the Village of Yorkville for twenty-five percent of the legal and engineering fees incurred by the Village related to the investigation of standalone sewer utility alternatives within the utility district, MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he submitted the Wisconsin Department of Natural Resources' chloride reduction report
- That Short Elliott Hendrickson is currently working on the utility's facilities plan, which will be submitted to the Wisconsin Department of Natural Resources in advance of the October submission deadline
- That the utility's spring maintenance is underway
- That he plans to order parts for repairing the main lift station pump
- That he was contacted about a collapsing catch basin in front of the property located at 1906 Grandview Parkway

Engineer's Report - Madsen stated that this year's commercial sewer summer sampling program will begin soon.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

Gruhn asked whether any updates were available regarding a proposed development within the utility district. Hansen stated that no updates were available at this time.

Adjournment

Motion (Gruhn, Hansen) to adjourn, MC. The meeting was adjourned at 7:25 p.m. The next scheduled Sewer Utility District Commission meeting is on Tuesday, June 19, 2018, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer