

## MINUTES

**TOWN OF YORKVILLE  
SEWER UTILITY DISTRICT COMMISSION  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, MARCH 20, 2018**

### Call to Order

Sewer Utility District Commission President Peter Hansen called the meeting to order at 6:30 p.m.

### Roll Call

The following Sewer Utility District Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Also present were Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

***Motion (McMahon, DeBrabander) to approve the February 19, 2018 Sewer Utility District Commission meeting minutes as presented, Motion Carried (MC).***

### Approval of Sewer Utility District Financial Reports

***Motion (Gruhn, DeBrabander) to approve the February Sewer Utility District financial reports as presented, MC.***

### Approval of Sewer Utility District Invoices

***Motion (McMahon, Gruhn) to approve Sewer Utility District invoices as presented in the amount of \$21,789.90, MC.***

### New and Unfinished Business – Discussion and possible action on all of the following:

#### **Purchase of a new garden tractor with lawnmower and snowblower attachments**

Hanson stated that he received two quotes for this equipment:

- Highway C Service, Inc., \$19,325.72
- Central Saw and Mower, Inc., \$18,316.70

***Motion (Hansen, McMahon) to authorize the purchase of a new garden tractor with lawnmower and snowblower attachments from Highway C Service, Inc. in the amount of \$19,325.72, MC.***

#### **Sale of the utility's existing tractor**

Hanson stated that he received an offer to purchase this equipment in the amount of \$2,000.00.

***Motion (Hansen, McMahon) to authorize the sale of the utility's existing tractor for \$2,000.00, MC.***

## **Rescheduling the April 17, 2018 Sewer Utility District Commission meeting**

McKinney noted that this meeting falls on the same evening as the annual Town elector meeting.

***No formal action was taken by the Commission on this agenda item.***

## **Reports**

**Sewer Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That The Expeditors completed this year's sewer main televising and cleaning and repaired two leaks that they found
- That the Wisconsin Department of Natural Resources (WDNR) conducted their wastewater treatment plant laboratory inspection and audit
- That he submitted a response to the WDNR regarding the results of their wastewater treatment plant facilities tour
- That he will look for a more cost-effective option for the utility's laboratory testing services
- That he plans to order another load of SorbX
- That upgrades to the utility's lift station pumps will be taking place soon
- That he and Gruhn met with Racine County and WDNR representatives to discuss potential expansion of the utility district. He added that a facilities plan will need to be completed for this purpose. He noted that funds were set aside in this year's budget to cover the cost of compiling such a plan.
- That the WDNR requested sanitary sewer sampling data for the utility's commercial customers. He noted that a letter was sent out to those customers making them aware of this request.

**Engineer's Report** - Madsen noted that this year's commercial sewer sampling program has begun.

**Clerk's Report** - McKinney noted that quarterly sewer utility bills will be mailed at the end of the month.

## **Other – Comments, questions and suggestions**

No comments, questions or suggestions were provided.

## **Adjournment**

***Motion (Gruhn, DeBrabander) to adjourn, MC.*** The meeting was adjourned at 7:20 p.m. The next scheduled Sewer Utility District Commission meeting is on Tuesday, April 17, 2018, at 6:30 p.m.

Michael McKinney  
*Clerk-Treasurer*