

## MINUTES

TOWN OF YORKVILLE  
TOWN BOARD  
TOWN BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
MONDAY, DECEMBER 23, 2013

### Call to Order

Town Board Chair Peter Hansen called the meeting to order at 9:00 a.m.

### Roll Call

The following Board members were present: Peter Hansen and Sherry Gruhn. Terrence McMahon was excused. Also present were Christine Kunka and Clerk-Treasurer Michael McKinney.

### Approval of Minutes

***Motion (Gruhn, Hansen) to approve the December 9, 2013 joint Town Board/Plan Commission meeting minutes as submitted, Motion Carried (MC).***

### Approval of Town Invoices

***Motion (Gruhn, Hansen) to approve Town invoices in the amount of \$22,142.55, MC.***

### Approval of Stormwater Invoices

***Motion (Gruhn, Hansen) to approve Stormwater Utility District invoices in the amount of \$49.00, MC.***

### New and Unfinished Business – Discussion and possible action on all of the following

#### Ordinance updates regarding kennel licenses and other dog-related issues

The Board discussed potential updates to the Town's ordinances regarding kennel licenses, including the license application process and minimum lot size requirements.

***No formal action was taken by the Town Board on this agenda item.***

#### Policy and ordinances regarding issuance of Public Show (Special Event) Permits

The Board discussed a letter drafted by McKinney to be mailed out to commercial establishments that outlines the Town's Public Show Permit ordinances.

***No formal action was taken by the Town Board on this agenda item.***

#### Town policy on responsibility for streetlight installation, repair or replacement

The Board discussed streetlight installation on the existing poles at the east intersection of 59<sup>th</sup> Drive and Spring Street and the intersection of North Sylvania Avenue and Evans Lane.

***Motion (Hansen, Gruhn) to instruct the Clerk-Treasurer to contact WE Energies to find out whether streetlights could be installed on the existing poles at the east intersection of 59<sup>th</sup> Drive and Spring Street and the intersection of North Sylvania Avenue and Evans Lane and to obtain quotes for the cost of installation, MC.***

**Scheduling a meeting with Stonecrest Shores Subdivision residents regarding an amended Stewardship Plan and final paving for the Stonecrest Shores Subdivision**

***Motion (Hansen, Gruhn) to schedule a meeting with Stonecrest Shores Subdivision residents regarding an amended Stewardship Plan and final paving for the Stonecrest Shores Subdivision to take place during the Town Board meeting on Monday, January 27, 2014 at 6:00 p.m., MC.***

**2014 Application for Membership in the Greater Union Grove Area Chamber of Commerce**

***Motion (Gruhn, Hansen) to not file an Application for Membership in the Greater Union Grove Area Chamber of Commerce, MC.***

**2013 Revised Ballot Filing for Racine County Farm Service Agency Election**

***Motion (Hansen, Gruhn) to not vote or return the ballot for the 2013 Racine County Farm Service Agency Election but to instead receive and file the ballot, MC.***

## **Reports**

**Constable's Report:** The Constable was not present to provide his report to the Board.

**Clerk's Report:** McKinney provided his report to the Board. He noted that he received a request from the Town's Assessor to replace his current computer. The Board felt that this issue should be addressed when compiling the 2015 annual budget. McKinney informed the Board that he plans to request a proposal for upgrades to the Town's website in January. He noted that he plans to submit a resolution in January to reallocate funds in the 2013 Town budget. He provided an update on the property taxes collected to date this year. He also noted that he has finished moving his office into the front office area.

## **Other – Comments, questions and suggestions**

Hansen noted that the Town would receive a site plan application for equipment maintenance and storage on a 7-acre site at the former duck farm at 2319 Raymond Avenue.

## **Adjournment**

***Motion (Hansen, Gruhn) to adjourn, MC.*** The meeting was adjourned at 9:55 a.m. The next regularly scheduled Town Board meeting is Monday, January 13, 2014, at 6:00 p.m.

Michael McKinney  
Clerk-Treasurer