

MINUTES

**TOWN OF YORKVILLE
TOWN BOARD
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, OCTOBER 28, 2013**

Call to Order

Town Board Chair Peter Hansen called the meeting to order at 6:00 p.m.

Roll Call

The following Board members were present: Peter Hansen and Sherry Gruhn. Terrence McMahon was excused. Also present were Yorkville Stormwater Utility Commission Chair Steve Nelson, Town Engineer Mark Madsen and Town Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, Hansen) to approve the October 14, 2013 Joint Town Board/Plan Commission and October 17, 2013 Town Board meeting minutes as submitted, Motion Carried (MC).

Approval of Town Invoices

Motion (Hansen, Gruhn) to approve Town invoices in the amount of \$11,147.04, MC.

Approval of Stormwater Invoices

Motion (Gruhn, Hansen) to approve Stormwater invoices in the amount of \$186.00, MC.

New Business – Discussion and possible action on all of the following

2014 Yorkville Stormwater Utility District annual budget

The Board discussed proposed expenditures for debt service and maintenance of the East Branch drainage canal. Nelson noted that the utility proposes to increase its annual 2014 debt payment beyond the minimum required in order to repay its debt ahead of schedule. He added that the maintenance expenditure covers annual spraying of vegetation in the drainage canal.

Motion (Hansen, Gruhn) to approve the 2014 Yorkville Stormwater Utility District budget as submitted, MC.

Proposal and contract submitted by Patrick W. Romenesko for the Town, Stormwater Utility District, Water Utility and Sewer Utility 2013 financial audits

McKinney noted that the cost of the audit has not increased from last year.

Motion (Gruhn, Hansen) to approve the proposal and contract submitted by Patrick W. Romenesko for the Town, Stormwater Utility District, Water Utility and Sewer Utility 2013 financial audits, MC.

Proposal and contract submitted by the Wisconsin Humane Society for 2014 animal sheltering services

McKinney noted that he received a copy of this contract from the Town Attorney and added that their main concern with it was that it requires a two-year notice before cancellation.

The Board requested more information regarding the length of the current service contract with Playmate Kennels. They also requested that a Playmate Kennels representative attend the Board meeting on November 25th to provide an update on their services and activities.

Motion (Hansen, Gruhn) to approve the proposal and contract submitted by the Wisconsin Humane Society for 2014 animal sheltering services, MC.

Change in fee assessed against new construction for 911 address signage

McKinney noted that the Town currently charges a \$50.00 fee to new residential and commercial construction to help defray the purchase and installation cost of 911 address signage. He added that the Town currently pays Lange Enterprises \$85.59 to produce and install each sign.

Motion (Hansen, Gruhn) to change the fee assessed against new construction for 911 address signage from \$50.00 to \$90.00, effective immediately, MC.

Refund of the \$2,799.13 retainage to Payne and Dolan for the 67th Drive paving and drainage project

Madsen noted that the retainage could be released as the project was completed satisfactorily and no issues remained to be addressed.

Motion (Hansen, Gruhn) to refund the \$2,799.13 retainage to Payne and Dolan for the 67th Drive paving and drainage project, MC.

Publication of Notice of Public Budget Hearing and Notice of Special Town Elector Meeting

McKinney noted that past practice has been to publish and post budget hearing and special town elector meeting notices, while Wisconsin State Statutes only require that the notices be posted.

Motion (Hansen, Gruhn) to publish and post the Notice of Public Budget Hearing and Notice of Special Town Elector Meeting as submitted, MC.

Reports

Constable's Report: The Constable was not present to provide his report. McKinney noted that he did speak to the Constable earlier that day, who informed him that he has not made any progress in gaining access to the Jenkins property at 17806 Spring Street. Hansen

requested that the Constable hold off on any enforcement action on the property until the foreclosure actions opened against it are completed.

Engineer's Report: Madsen provided his report to the Board. He noted that he met with Dan Neider from Stonecrest Shores subdivision, who indicated that plans to finish the final course of asphalt in the subdivision will be delayed until 2014 but added that the existing road surface will be repaired yet this fall. Madsen also discussed the concrete driveway approaches that extend into the asphalted portion of the street in the Stonecrest Shores subdivision. He requested that the Board meet with affected property owners before taking any action to alter the approaches when the final course of asphalt in the subdivision is completed next year, adding that there are approximately five driveways that might be affected. Hansen recommended that the Board meet with residents on a Saturday to discuss this issue and added that he would contact Dan Neider regarding this. Hansen noted that he received a phone call from the Town Attorney's office about scheduling a meeting between Nan Calvert of the Kenosha/Racine Land Trust and Dan Neider to discuss conservation easement-related issues in the Stonecrest Shores subdivision.

Madsen noted that he received a stormwater plan for a proposed 60' by 90' accessory structure for tire storage on the Pomp's Tire site at 202 South Sylvania Avenue. The Board also discussed the large amounts of fill being hauled into the Echo Lake site on Raymond Avenue and requested that Madsen investigate the issue and report back to the Board.

Clerk's Report: McKinney provided his report to the Board. He noted that he received a zoning permit from Racine County for a signage change at the BP Station on 1920 South Colony Avenue, which is changing ownership from BP to Mobil and is changing their signs accordingly. He informed the Board that he and the Deputy Clerk-Treasurer will attend a meeting with the Racine County Treasurer for two hours on Wednesday afternoon and added that Hansen will cover the office in their absence.

He noted that the Wisconsin Department of Transportation contacted him regarding a proposed presentation before the Town Board outlining the upcoming roadwork planned for the I-94/STH 20 interchange. The Board requested that McKinney add this item to the Board meeting agenda on Monday, December 9, 2013. He also noted that he contacted the Village of Union Grove, who informed him that no issues would arise if the Town switched information systems service providers. He added that the current information systems service provider backs up the Town's servers on a daily basis. The Board requested that McKinney add an item to consider changing the Town's information system service provider to the next meeting agenda on November 11th.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (Gruhn, Hansen) to adjourn, MC. The meeting was adjourned at 6:34 p.m. The next regularly scheduled Town Board meeting is Monday, November 11, 2013, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer