

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, NOVEMBER 15, 2016**

Call to Order

Clerk-Treasurer Michael McKinney called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility District Commission members were present: Sherry Gruhn, Terrence McMahon and Leo DeBrabander. Peter Hansen and Thomas Johnson were absent. Also present were Sewer Utility District Manager Gary Hanson, Engineer Mark Madsen and Clerk-Treasurer Michael McKinney.

Motion (McMahon, DeBrabander) to appoint Sherry Gruhn as acting Sewer Utility District Commission President and acting Water Utility District Commission President for the duration of this evening's meetings, Motion Carried (MC).

Approval of Minutes

Motion (McMahon, DeBrabander) to approve the October 18, 2016 Sewer Utility District Commission meeting minutes as presented, MC.

Approval of Sewer Utility District Financial Reports

Motion (McMahon, Gruhn) to approve the October Sewer Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (McMahon, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$21,803.27, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Upcoming meeting to discuss long-term plans for the Yorkville Sewer Utility District

Hanson and the Commission discussed an upcoming meeting on December 15 between the Town, the sewer utility, Ehlers, Racine County, the Racine County Economic Development Corporation and the Southeastern Wisconsin Regional Planning Commission regarding long-term plans for the Yorkville Sewer Utility District. Hanson stated that the most cost effective long-term option at this point would be to expand the existing sewer plant.

No formal action was taken by the Commission on this agenda item.

Amendment #1 to the 2016 Sewer Utility Fund annual budget

McKinney noted that this amendment would transfer funds to cover pilot plant project expenses.

Motion (Gruhn, McMahon) to approve Amendment #1 to the 2016 Sewer Utility Fund annual budget as presented, MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That the nutrient recovery demonstration trailer pilot test is complete, noting that this trailer successfully reduced phosphorus, nitrogen and ammonia levels in the utility's secondary effluent stream. He noted that this system could also be used to remove coliform bacteria and E. coli from the effluent stream. He added that he requested a quote from Clearas Water Recovery, Inc. for a permanent nutrient recovery system.
- That the utility's annual winterizing has been completed

Engineer's Report - Madsen noted that he had no information to report to the Commission.

Clerk's Report - McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Gruhn) to adjourn, MC. The meeting was adjourned at 6:53 p.m. The next scheduled Sewer Utility District Commission meeting is Tuesday, December 20, 2016, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer