

MINUTES

**TOWN OF YORKVILLE
SEWER UTILITY DISTRICT COMMISSION
TOWN BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, NOVEMBER 18, 2014**

Call to Order

Sewer Utility Commission President Peter Hansen called the meeting to order at 6:30 p.m.

Roll Call

The following Sewer Utility Commission members were present: Peter Hansen, Sherry Gruhn and Terrence McMahon. Thomas Johnson and Lawrence Robers were absent. Also present were Sewer Utility Manager Gary Hanson and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, McMahon) to approve the October 21, 2014 Sewer Utility Commission meeting minutes as submitted, Motion Carried (MC).

Financial Report

Motion (Hansen, McMahon) to approve the October Sewer Utility financial report as submitted, MC.

Approval of Sewer Utility Invoices

Motion (Gruhn, McMahon) to approve Sewer Utility invoices in the amount of \$17,872.34, MC.

New and Unfinished Business – Discussion and possible action on all of the following:

Short Elliott Hendrickson (SEH) contract for a phosphorus minimization study

Hanson noted that this contract was not ready for review but will appear on the next Sewer Utility Commission agenda. He added that SEH will complete the contract initially entered into with AECOM.

No formal action was taken by the Sewer Utility Commission on this agenda item.

Reports

Sewer Utility Manager's Report - Hanson reported to the Sewer Utility Commission on the following:

- An upcoming meeting with Milwaukee School of Engineering students regarding their project to study ways to reduce phosphorus discharge at the wastewater treatment plant

- Continuing work on a new sewer rate structure and on ordinances establishing phosphorus and chloride limits in commercial and industrial effluent
- Findings of AECOM's wastewater treatment plant capacity analysis indicating that the sewer utility service area's boundaries have never been formally delineated
- That the primary contractor for the I-94/STH 20 reconstruction project has failed to pay a subcontractor for installation of the new wastewater transmission pipe installed under I-94

Motion (McMahon, Gruhn) to instruct the Town Engineer to contact the Wisconsin Department of Transportation to notify them of this non-payment issue, MC.

- The need for snow plowing services at the wastewater treatment plant, as the person plowing there in the past can no longer do so

Engineer's Report - The Engineer was not present to provide his report to the Sewer Utility Commission.

Clerk's Report - McKinney noted that he had no information to report to the Sewer Utility Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Gruhn) to adjourn, MC. The meeting was adjourned at 6:50 p.m. The next scheduled Sewer Utility Commission meeting is Tuesday, December 16, 2014, at 6:30 p.m.

Michael McKinney
Clerk-Treasurer