

MINUTES

**TOWN OF YORKVILLE
SEWER COMMISSION
REGULAR MEETING
YORKVILLE TOWN BOARD ROOM
TUESDAY, SEPTEMBER 17, 2013
7:00 PM**

Call to Order

Sewer Commission President Peter Hansen called the meeting to order at 7:00 p.m.

Roll Call

The following Commission members were present: Peter Hansen, Sherry Gruhn, Terrence McMahon and Thomas Johnson. Lawrence Robers was absent. Also present were two Travelodge Motel representatives, Yorkville Sewer Utility Manager Gary Hanson, Town Engineer Mark Madsen and Town Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Gruhn, Hansen) to approve the August 20, 2013 Regular Sewer Commission meeting minutes as submitted, Motion Carried (MC).

Approval of Invoices

Motion (McMahon, Gruhn) to approve sewer invoices in the amount of \$31,659.06, MC.

Old Business – Discussion and possible action on all of the following

Appeal of sewer service charges assessed against Travelodge Motel, 910 South Sylvania Avenue, Sturtevant

The Commission and the Travelodge Motel representatives discussed several items related to this appeal, including the methodology used to establish the sewer service rate for the motel and the historical occupancy rates for the motel and whether the occupancy rates used to calculate the current sewer service charge were accurate. Madsen noted that the sewer service rates are not necessarily based on occupancy rates but on the level of service necessary for the proposed use. He also noted that the minimum sewer service charge for the motel should be \$1,200 per quarter. The Commission also requested that new occupancy data be provided for the hotel in two years to determine if the proposed rate would need to be changed.

Motion (McMahon, Johnson) to establish a sewer rate for the Travelodge Motel, 910 South Sylvania Avenue, Sturtevant, based upon an occupancy rate of 1.5 occupants per room per night, to review this rate again in two years based upon occupancy rates provided by Travelodge at that time and to retroactively apply this new sewer rate to the sewer bill issued to Travelodge on June 30, 2013, MC.

New Business – Discussion and possible action on all of the following

The 2014 Sewer Utility annual budget

Hanson and the Commission reviewed the proposed budget. Hanson outlined proposed revenues and expenditures for 2014, including \$50,000 budgeted for a pilot project that will identify the most cost-effective method to remove phosphorous from wastewater effluent as required by the new Department of Natural Resources wastewater discharge permit.

Motion (Hansen, Johnson) to approve the 2014 Sewer Utility Budget as presented and to include sewer system depreciation, as determined by the Town's auditor, within the 2014 Sewer Utility Budget, MC.

Reports

Sewer Utility Manager's Report: Hanson provided his report to the Commission. He informed the Commission that the sewer sampling program was going well. He noted that Culligan has visited about half of the residential sewer utility customers as part of the water softener inspection program. He informed the Commission that he plans to ask the Department of Natural Resources to lift the utility's zinc monitoring requirements as no traces of zinc have been found in any influent and effluent test samples. Hanson noted that he was contacted by an individual representing Borzynski Farms who inquired about whether a property south of the industrial park on Sylvania Avenue could receive sewer service. He added that he informed the representative that the property was not located within the sewer district boundaries. He noted that he will not be present at the October meeting but will provide his monthly report to the Commission. He also informed the Commission that he was contacted by a Centerpoint Properties representative about a potential large-scale water bottling plant in the industrial park.

Engineer's Report: Madsen noted that he had no information to report to the Commission.

Clerk's Report: McKinney noted that the next round of water and sewer utility bills would be sent at the end of the month.

Treasurer's Report: McKinney noted that he had no information to report to the Commission.

Other – Comments, questions and suggestions

No comments, questions or suggestions were provided.

Adjournment

Motion (McMahon, Gruhn) to adjourn, MC. The meeting was adjourned at 7:47 p.m. The next scheduled Sewer Commission meeting is Tuesday, October 15, 2013, at 7:00 p.m.

Michael McKinney
Town Clerk-Treasurer